

**MINUTES OF A MEETING OF THE
FORT THOMAS PLANNING COMMISSION
HELD AT THE FT THOMAS ARMORY BUILDING
ON WEDNESDAY, OCTOBER 19, 2022
6:30 P.M.**

PRESENT: Dan Fehler, Chairman
Dan Gorman, Vice Chairman
Dave Wormald, Secretary
Larry Schultz

ABSENT: Tim Michel
Jerry Noran

ALSO PRESENT: Kevin Barbian, Building & Zoning Administrator
Cheri Scherpenberg, G. S. Administrative Assistant
Tim Schneider, City Attorney

6:30 Business Meeting

Minutes – August 17, 2022

Members reviewed the minutes from the August meeting. A motion was made by Dan Gorman and seconded by Larry Schultz to approve the August 17, 2022 minutes as written. Motion carried 4-0.

Discussion – Combination of Fully Deeded Lots with Existing Lot Descriptions & the Need for Planning Commission Approval?

Kevin Barbian reported that neighboring cities like Campbell County and Highland Heights are able to administratively grant approval of the combination of entire lots without Planning Commission purview. Mr. Barbian provided an example of a letter from one of the cities for reference.

Planning Commission members reviewed the example provided and considered the question. It was noted that a combination of a lot could not be made with a house and that the signature of the Chairman would be needed. Members discussed potential zoning and district conflicts, subdivision regulations, the need for a survey, the amount of combinations requested per year and liability concerns.

City Attorney, Tim Schneider was present and informed the members of the Planning Commission that they could use specific language to convey things like the need for a survey at the discretion of Kevin Barbian.

