

**MINUTES OF A MEETING
OF THE BOARD OF COUNCIL OF THE
CITY OF FORT THOMAS,
CAMPBELL COUNTY, KENTUCKY, ON
MONDAY, SEPTEMBER 16, 2019**

Mayor Eric Haas called the meeting of council to order at 7:00 p.m. on Monday, September 16, 2019 in the Council Chambers of the city building. City Clerk, Melissa Beckett called the roll and the following council members were present: Ken Bowman, Mark Collier, Jeff Bezold, Roger Peterman and Adam Blau. Absent: David Cameron. Staff members in attendance included: City Administrator Ron Dill, Assistant City Administrator/Finance Director Joe Ewald, City Clerk Melissa Beckett, Fire Captain Tammy Webster, and Police Chief Casey Kilgore and City Attorney Jann Seidenfaden.

Mayor Eric Haas lead the Pledge of Allegiance to the flag.

Minutes

The minutes from the September 3, 2019 meeting were presented to council for consideration. A motion was made by Mr. Bezold and seconded by Mr. Bowman to approve the minutes as written. Upon call of the roll, the following members voted “aye”: Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

Visitors and Communications

Chief Casey Kilgore presented Officer Brandon Vance and Officer Carl Harris Jr. with their badges and welcomed them and their families. Mayor Haas congratulated and welcomed the officers. Officer Vance will be on 2nd shift and Officer Harris will be on 3rd shift.

Ms. Danielle Witterstaetter of 178 Brentwood Place was present and addressed council. Mrs. Witterstaetter indicated that she was concerned about he pedestrian that was hit near Tower Park and the speed of the cars in and around the park. Ron Dill noted that the city is aware of the problem and are working with the State Highway Department to improve this area and also improve the crosswalk in Tower Park.

Reports of Officers

Fire Department Monthly Report for August 2019: Captain Tammy Webster presented the monthly report for August to council. A motion was made by Mr. Bowman and seconded by Mr. Bezold to receive and file the fire department’s monthly report. Upon call of the roll, the following members voted “aye”: Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

Police Department Monthly Report for August 2019: Chief Kilgore presented his monthly report for August to council. A motion was made by Mr. Bowman and seconded by Mr. Bezold receive and file the police department’s monthly report. Upon call of the roll, the following members voted “aye”: Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

City Administrators Report

“Shelter 3 Project” in Tower Park Update: The bid opening for the Shelter 3 Project in Tower Park was opened on Wednesday August 28th with six bids received. As previously reported, the bids received exceeded our design estimates as low bid was from Leo J. Brielmaier for \$349,000. Graybach & Radius Construction had identical bids totaling \$354,300. Upon review of the project details and interview with the three lowest bidders, staff is recommending a redesign and rebid of this project. Specifically, it is recommended that the rebid omit the restroom facility and only include the shelter as an independent contract. The existing bidders indicated that they would still have the same interest in bidding the redesigned project.

Staff has an alternative approach for the restroom facility that we would like to share with the Recreation Committee for consideration at a future meeting.

City Building - Requests for Proposal (RFQ): The proposals are due for submittal to city by Friday September 20th. Staff will be requesting the Public Utilities and Buildings Committee of Council to convene to review the proposals and to discuss scope of work for this project. This meeting should be scheduled in late September.

Community Plan Implementation: Mayor Haas and Ron Dill have settled on hiring, under contract, Chris Manning of Human Nature to assist with the implementation phase of the Community Plan. This was a budgeted item intended to provide assistance to the CAO and Council in maintaining continuous work toward implementation of the plan. The process will involve regular meetings with staff and monthly meetings scheduled with Council Committees. Chris will work closely with the CAO, Mayor Haas and Council in developing agenda, research, content and minutes for all committees/meetings. Chris has the background and experience necessary to provide this service and is the ideal candidate to bring on board for this role. A motion was made by Mr. Bowman and seconded by Mr. Peterman to approve the contract with Chris Manning for the implementation and oversight of the community plan. Upon call of the roll, the following members voted “aye”: Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

New Business:

Consideration of Bids – Tower Park Tennis Courts: Bids were properly advertised and opened on Thursday September 12th. The city received two bids for work that includes resurfacing and striping of the tennis courts in Tower Park. The bid documents also included an alternate for necessary crack repair in advance of performing the surface placement. We received a base bid of \$53,600 and alternate bid of \$22,000 from Southwestern Ohio Service; a base bid of \$31,384 and alternate bid of \$18,500 from Tennis Technology.

Staff is recommending acceptance of the low bid, including alternate, from Tennis Technology totaling \$49,884. A motion was made by Mr. Bezold and seconded by Mr. Collier to approve the bid from Tennis Technology in the amount of \$18,500. Upon call of the roll, the following members voted “aye”: Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

Finance Committee Report of Disbursements: The Finance Committee presented its Report of Disbursements and recommended the payment of warrants numbered 6221-6345 for the period of **August 16 – September 13, 2019** was presented to council for consideration. A motion was made by Mr. Bowman and seconded by Mr. Bezold to concur in the recommendation of the Finance Committee. Upon call of the roll, the following members voted “aye”: Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman, and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

Ordinances, Resolutions, and Orders

Ordinance No O-14-2019: Consideration of an ordinance authorizing the use of golf carts and establishing standards for such use was presented to council. A motion was made by Mr. Bezold and seconded by Mr. Peterman to approve ordinance O-14-2019. Upon call of the roll, the following members voted “aye”: Mr. Bowman, Mr. Collier, Mr. Bezold, and Mr. Peterman. Mr. Blau abstained. Voting “no” none. The motion passed by a vote of 4 unanimous and one abstain.

Ordinance No. O-15-2019: Consideration of an ordinance establishing the property tax rate for the 2019 tax collection. A motion was made by Mr. Collier and seconded by Mr. Bezold to approve ordinance O-15-2019. Upon call of the roll, the following members voted “aye”: Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman, and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

With no further business to come before council, a motion was made by Mr. Peterman and seconded by Mr. Bezold to adjourn.

APPROVED:

Eric Haas, Mayor

ATTEST:

Melissa K. Beckett, City Clerk