

**MINUTES OF A MEETING
OF THE BOARD OF COUNCIL OF THE
CITY OF FORT THOMAS,
CAMPBELL COUNTY, KENTUCKY, ON
MONDAY, OCTOBER 21, 2019**

Mayor Eric Haas called the meeting of council to order at 7:00 p.m. on Monday, October 21, 2019 in the Council Chambers of the city building. City Clerk, Melissa Beckett called the roll and the following council members were present: David Cameron, Ken Bowman, Mark Collier, Jeff Bezold, Roger Peterman and Adam Blau. Staff members in attendance included: City Administrator Ron Dill, Assistant City Administrator/Finance Director Joe Ewald, City Clerk Melissa Beckett, Fire Chief Mark Bailey, Police Sergeant Adam Noe and City Attorney Jann Seidenfaden.

Mayor Eric Haas lead the Pledge of Allegiance to the flag.

ABC Public Hearing: Fort Thomas Convenient Store: Joe Ewald read the notice regarding the ABC License Application.

Application has been received from Khoury C-Store LLC, dba: Fort Thomas Convenient Store, 42 North Fort Thomas Avenue, Fort Thomas, Kentucky 41075, for an NQ Retail Malt Beverage License. The application is on file in the office of the City Alcoholic Beverage Control Administrator and will be finally considered at the City Council Meeting on October 21, 2019, at 7:00 p.m., at the Fort Thomas City Building Council Chambers. Any person having good cause or reason to object to the granting of this license may appear before the ABC Administrator and be heard or may submit written comments prior to the meeting.

With no comments received, the public hearing was closed.

Minutes

The minutes from the September 16, 2019 meeting were presented to council for consideration. A motion was made by Mr. Bezold and seconded by Mr. Bowman to approve the minutes as written. Upon call of the roll, the following members voted “aye”: Mr. Cameron, Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

Visitors and Communications

Melanie Powers of 13 Pearson Street addressed council. Ms. Powers is the HOA president for Pearson Street. She noted that the HOA appreciates Ron Dill for meeting with them for the Cochran Ave. road project. They are pleased with the new design and look forward to work with Mr. Dill until the project is completed. She also indicated that the HOA appreciates Ken Bowman for his guidance and support in this project.

Reports of Officers

Fire Department Monthly Report for September 2019: As part of Fire Prevention Month, the Fire Department sponsored a new program that would recognize a 5th grade student as “firefighter for a day”. This program was conducted as an essay contest at the 5 elementary schools in Fort Thomas. Lt. Eric Scherpenberg led this project. The winner of the contest this year was Grace Mumper! Fire Chief Mark Bailey introduced Grace and she gave the Fire Department report for September. She did a great job!! Chief Bailey went through pictures to review what they did during Grace’s day in the Fire Department.

Police Department Monthly Report for September 2019: Sergeant Adam Noe presented the monthly report for September to council. A motion was made by Mr. Bowman and seconded by Mr. Bezold receive and file the police department's monthly report. Upon call of the roll, the following members voted "aye": Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman and Mr. Blau. Voting "no" none. The motion passed by unanimous vote.

City Administrators Report

Personnel: The city has received retirement notices from FF/P Chris Wulfeck (effective 9/30/19) and Captain Chris Amon (effective 11/30/19). The Fire Department has an active recruit list and are in the process of interviews and background checks for potential candidates. Additionally, the retirement of Captain Amon will create promotions from our internal candidate list. Interviews for potential candidates for City Mechanic have also taken place over the last month. Seth Carson our new mechanic will be appointed later in the meeting.

Community Plan Implementation: There are a couple of committee reports resulting from this effort and we have made significant progress in many areas. Chris Manning and Ron Dill have spent some time recently creating timelines for many of the projects and initiatives. There will likely be committees meetings scheduled with Ron and Chris in at our December 2nd meeting and it is anticipated that we will be scheduling a meeting with the Finance Committee in early January to discuss implementation funding. Our intention is to do a public presentation of progress at the January 21st council meeting to update the full council and the community.

Waterworks Road Sewer Improvements: Sanitation District No. 1 is in final design stages for the sanitary & storm sewer improvements on Waterworks Road. Plans include a complete rebuild of the sanitary sewer system from Memorial Parkway to the corporate limit. It also includes a new 24"/54" storm sewer from Memorial Parkway to just beyond the NKWD facility. This project is scheduled to be bid early next year with completion in late Summer 2020. This timeframe would allow the city to consider resurfacing as part of our 2020 program if decided.

FD Radio Grant: The Homeland Security Grant for the 800 Radio system that was submitted in collaboration with cities/counties was not funded in this cycle. Chief Bailey is working on a re-submittal that could still gain funding this budget year. The overall system is not yet operational and is anticipated that it would be second quarter 2020 at the earliest.

Highland Park Ballfield Update: The campaign to raise funds for placement of a synthetic surface on the infield at Highland Park has raised funds to meet their goal. They are prepared to initiate a contract with Vescio's Sports Fields for approximately \$215,000 to place field turf on the infield portion of the field. As indicated previously, the city is not committed to direct expenses for this project but may offer some labor assistance for the installation. The project is expected to be initiated in a few weeks and completion scheduled before March 1, 2020.

Tennis Court Project Update: Tennis Technologies is in the process of completing their contract that includes crack repair, resurfacing/coating and painting court lines on all six courts in Tower Park. They are scheduled for completion by the end of October.

Street Resurfacing Program: Reigler Asphalt is scheduled to begin milling on Thursday October 24th and paving on Monday October 28th.

Memorial Parkway Update: Eaton Asphalt has initiated repair work on Memorial parkway under a contract with KDOT. The scope of work will include installation of underdrains within the curve and a resurfacing of that area of pavement. (adjacent to Overlook Apartment Complex). Within the same contract is resurfacing of the two “slide areas” (north of Stardust and south of Clover Ridge). This work is scheduled for completion no later than November 15th.

Update on N. Ft. Thomas Ave. Sidewalk: The easement work has been performed and the contractors are required to report their findings to the Department. of Transportation. Once this is approved by KDOT the city can enter into agreements. We are hopeful that construction will start next year.

Moyer Elementary Art Work: The first graders at Moyer do artwork and deliver it to different businesses around town. It will be displayed in the city building lobby.

The Jack O Lantern Walk and the Johnson Hullabaloo is this Friday. The Rec. Dept. is providing pizza on Wednesday for kids to help with pumpkin carving. The Veterans Day Event will be held on Saturday, November 9th at noon at the Charters of Freedom.

New Business:

Consideration of Shelter 3 Project Bids: Bids were properly advertised and opened on Tuesday, October 15th. We received five (5) bid proposals ranging from \$ 229,400 to \$196,500. John P. Tumlin & Sons is the low bid and has met all the bid requirements. Staff recommends acceptance of the low bid submitted by Tumlin & Sons for \$196,500. A motion was made by Mr. Bezold and seconded by Mr. Blau to accept the bid from Tumlin and Sons for \$196,500. Upon call of the roll, the following members voted “aye”: Mr. Cameron, Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman, and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

Consideration of Duke Energy Easement – Alexander Circle: This easement is necessary for the completion of underground gas and electric services for the Alexander Circle homes. The final design of these improvements encroaches on the portion of city-owned property obtained within this development, specifically lot #3 of Alexander Circle Subdivision (within the new “park area”) located in front of the homes. A motion was made by Mr. Bowman and seconded by Mr. Bezold to approve the easement for Duke Energy. Upon call of the roll, the following members voted “aye”: Mr. Cameron, Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman, and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

COMMITTEE REPORTS:

Report from Public Utilities and Buildings Committee: Mr. Collier reported for the Public Utilities and Buildings Committee, who consist of himself, Mr. Bowman, and Mr. Cameron. Mr. Collier indicated that the committee met with four design teams regarding the city building remodel for approximately four hours. The committee’s recommendation is to authorize the Mayor to enter into an agreement with REH Architects. The committee chose them because they felt the most important thing was the team, which was, REH Architects, KLH Engineers and Human Nature. This company has done a lot of work within the city and designed the new schools. This project would be to improve the city building, not re-build it. A motion was made by Mr. Bezold and seconded by Mr. Peterman to approve the Mayor to enter into a contract with REH Architects. Upon call of the roll, the following members voted “aye”: Mr. Cameron, Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman, and Mr. Blau. Voting “no”: none. The motion passed by a unanimous vote.

Report from Law, Labor and License Committee: Mr. Cameron reported for the Law, Labor and License Committee which consists of himself, Mr. Peterman and Mr. Collier. The committee reviewed a special event application presented by Mr. Blau and asked that staff and Mr. Blau review this more in depth on a staff level. Next they discussed the communications plan. Mr. Collier had suggested the city looking into a new website. The city will meet on Wednesday with a vendor for communication and the city is looking into getting bids for a new digital sign in front of the city building. The final point of discussion was the fairness ordinance. The committee has asked the city attorney, Jann Seidenfaden to provide a draft of an ordinance for their review before the next council meeting.

Finance Committee Report of Disbursements: The Finance Committee presented its Report of Disbursements and recommended the payment of warrants numbered 6346-6519 for the period of **September 14 – October 17, 2019** was presented to council for consideration. A motion was made by Mr. Bowman and seconded by Mr. Bezold to concur in the recommendation of the Finance Committee. Upon call of the roll, the following members voted “aye”: Mr. Cameron, Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman, and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

Ordinances, Resolutions, and Orders

Ordinance O-16-2019: First reading of an Ordinance amending the Official Zoning Ordinance by adding *Churches and Places of Religious Worship* as a “Permitted Use” in section 10.12 (A) was presented to council. This ordinance will be laid over to the next regular meeting of council for consideration.

Ordinance O-17-2019: First reading of an Ordinance establishing a non-exclusive Franchise for use of public right-of-ways to communications providers was presented to council. This ordinance will be laid over to the next regular meeting of council for consideration.

Municipal Order MO-03-2019: A Municipal Order appointing Michael Kehoe as a member of the City’s Board of Ethics for a three (3) year term was presented to council. A motion was made by Mr. Peterman and seconded by Mr. Blau to approve municipal order MO-03-2019. Upon call of the roll, the following members voted “aye”: Mr. Cameron, Mr. Bowman, Mr. Collier, Mr. Bezold, Mr. Peterman, and Mr. Blau. Voting “no” none. The motion passed by unanimous vote.

Executive Order EO-12-2019: An executive order appointing Seth Carson to the position of mechanic was presented to council with no action necessary.

With no further business to come before council, a motion was made by Mr. Peterman and seconded by Mr. Bezold to adjourn.

APPROVED:

Eric Haas, Mayor

ATTEST:

Melissa K. Beckett, City Clerk