

General Services Department
130 N. Ft. Thomas Avenue
Ft. Thomas, KY 41075



Phone 859-572-1210
Fax 859-441-5104
www.ftthomas.org

HOME OCCUPATION APPLICATION

Location of Property _____

Owner _____ Address _____ Phone _____

Name of Proposed Business _____

Home occupations shall include the use of the premises for services rendered other than by direct contact with customers at that location (for example, where the bulk of the business is by telephone, actual work is performed in home and customer is contacted at other locations). The following questions are designed to determine if the proposed home occupation meets local requirements.

1. Will persons other than members of the family residing in the premises be engaged in the operation:

_____ No _____ Yes. If "yes", please explain:

2. Will more than 25% of any one floor of the dwelling unit (including basement or cellar) be used for the home occupation? _____ No _____ Yes

3. Will there be any changes in the exterior appearance of the building or premises such as signs or commercial vehicles? _____ No _____ Yes

4. Will the use involve any exterior storage of materials or use of any accessory buildings for operation or storage? _____ No _____ Yes

5. Will any commodities be sold on the premises? _____ No _____ Yes

6. Will there be any additional traffic generated on the site than would normally be expected in a residential neighborhood (customers coming to the site, delivery vehicles, business meetings, etc.)? _____ No _____ Yes. If "yes", please explain:

7. Would there be any equipment or process used in the operation that would create noise, vibration, flare, fumes, odors, or electrical interference detectable to the normal senses off of the premises? _____ No _____ Yes. If "yes", please explain:

8. Please provide a brief description of your business:

By signing this application, I agree to operate the home occupation in compliance with Section 9.11 of the Fort Thomas Zoning Ordinance. I further understand that violations of this ordinance can result in legal action and/or revocation of the occupational license issued on the basis of the above information.

Signature

Date

APPROVAL:

City of Fort Thomas

Date

NOTES: _____

ONE TIME FEE: \$50.00

***Applicant must also apply with Campbell County Occupational Licensing Department located at 1098 Monmouth Street, Newport, Ky., (859-292-3884), for a Campbell County and Fort Thomas Business License.**