

**MINUTES OF A MEETING
OF THE BOARD OF COUNCIL OF THE
CITY OF FORT THOMAS,
CAMPBELL COUNTY, KENTUCKY, ON
MONDAY, APRIL 18, 2016**

Mayor Eric Haas called the meeting of council to order at 7:00 p.m. on Monday, April 18, 2016 in the Council Chambers of the city building. City Clerk, Melissa Kelly, called the roll and the following council members were present: John Muller, Ken Bowman, Lisa Kelly, Jeff Bezold, Roger Peterman and Chuck Thompson. Staff members in attendance included: City Administrative Officer Ron Dill, City Clerk Melissa Kelly, Finance Director Joe Ewald, Fire Chief Mark Bailey, Police Chief Mike Daly, and City Attorney Jann Seidenfaden.

Mayor Eric Haas led the Pledge of Allegiance to the flag.

Minutes

The minutes from the March 21, 2016 meeting were presented to council for consideration. A motion was made by Mr. Peterman and seconded by Mr. Bowman to approve the minutes as written. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Thompson. Voting “no” none. The motion passed by unanimous vote.

Visitors and Communications

Vance Patterson with Foundation Forward, Inc. addressed council regarding the Charters of Freedom Monument. This monument displays the Declaration in Independence, the Bill of Rights, and the U.S. Constitution. This is an educational project to ensure that the United States history is preserved. It is funded strictly on donations which Foundation Forward, Inc. helps to obtain. This may be a project that the city considers in the future.

A letter was read into the record from Mark Collier regarding the noise complaints that are coming from Inner Circle formerly known as Annie’s Bar in Cincinnati. Chief Mike Daly noted that he will look into the police department’s contacts and follow up with Cincinnati Police.

Fire Department Annual Report: Chief Mark Bailey: Chief Mark Bailey presented his annual report to council. A motion was made by Mr. Bowman and seconded by Mr. Thompson to receive and file the annual report for the fire department. Upon call of the roll, the following members voted “aye”: M. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Thompson. Voting “no”: none. The motion passed by a unanimous vote.

Police Department Annual Report: Chief Mike Daly: Chief Mike Daly presented his annual report to council. A motion was made by Mr. Bowman and seconded by Ms. Kelly to receive and file the annual report for the police department. Upon call of the roll, the following members voted “aye”: M. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Thompson. Voting “no”: none. The motion passed by a unanimous vote.

A proclamation for Building Safety Month was presented to council. It read as follows:

Proclamation

Building Safety Month — May, 2016

Whereas, the City of Fort Thomas, Kentucky's continuing efforts to address the critical issues of safety, energy efficiency, water conservation, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound, and;

Whereas, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry; who work year - round to ensure the safe construction of buildings, and;

Whereas, these guardians use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest quality codes to protect Americans in the buildings where we live, learn, work, worship, play, and;

Whereas, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

Whereas, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings, and;

Whereas, “Building Codes: Driving Growth Through Innovation, Resilience and Safety” the theme for Building Safety Month 2016, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, water safety and conservation; energy efficiency and new technologies in the construction industry. Building Safety Month 2016 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Mayor Eric Haas, of the City of Fort Thomas do hereby proclaim the month of May 2016 as Building Safety Month.

Reports of Officers

Fire Department Monthly Report: Chief Mark Bailey: Chief Bailey presented the monthly report to council. A motion was made by Mr. Bowman and seconded by Mr. Bezold to receive and file the Fire Department's monthly report. Upon call of the roll, the following members voted "aye": Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Thompson. Voting "no": none. The motion passed by a unanimous vote.

Police Department Monthly Report: Chief Mike Daly: Chief Daly presented the monthly report to council. A motion was made by Mr. Bowman and seconded by Mr. Bezold to receive and file the monthly report from the Police Department. Upon call of the roll, the following members voted "aye": Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Thompson. Voting "no": none. The motion passed by a unanimous vote.

City Administrator's Report: Ron Dill: Ron Dill reported on the following:

Budget Preparation: Staff is in the process of preparing a draft budget for consideration of Council. Department heads have submitted budget requests and we are incorporating the requests/needs into an overall budget. Staff will be requesting a meeting of the Finance Committee of council in May to review and finalize the proposed budget.

Plaza at Highland United Methodist Church (HUMC): The public plaza that was constructed in front of the Highland United Methodist Church across from Highlands High School as part of "phase II" of the city's streetscape project. The space directly in front of the church entrance was designed to support a water feature/fountain. The members of HUMC have raised funds and will be placing a fountain at this location. The City placed the footer to support the structure and electric was already located to that portion of the site.

Ft. Thomas Business Association Government Forum: This annual event is scheduled for 6:00 pm at the Highlander Events Center at 90 Alexandria Pike on Tuesday April 26th. The Mayor and City department heads will serve as a panel with representatives from the Ft Thomas Independent School District to discuss current issues in the community with the members of the business association.

Earth Day/Arbor Day: Reminder that we have events scheduled for Friday 4/22 and Sat 4/23 for volunteer trail work in Highland & Tower Park with a special dedication to Bill Thomas at the Landmark Tree Trail at noon on Saturday.

V.A. Homes: The V.A. has blocked Alexander Circle due to the porches on the homes slipping. This was mainly done for safety. Staff has a conference call with the V.A. next week to go over all of the documents and hope to get the project moving forward.

Anderson Property: The Anderson property at the corner of S. Ft. Thomas Avenue and St. Nicholas Place is undergoing some improvements with help from the Garden Club. Crews are installing sidewalk and planting beds. A bench will be installed in honor of Martha Anderson was a member of the Garden Club for many years. Staff is also working with the Garden Club for upgrades to the planting beds on N. and S. Ft. Thomas Ave.

New Business

Report of the Public Works Committee: 2016 Street Resurfacing Program: Ken Bowman, chairman of the Public Works Committee reported the following to council:

We the undersigned members of the Public Works Committee of Council hereby report that a public hearing was conducted on Tuesday March 22, 2016 regarding the city's proposed 2016 street resurfacing program. The 2016 street resurfacing program consists of the following streets: **Barrett Drive, Daisy Lane, Gaddis Drive, Haywood Court, and Winding Way.**

Committee members and staff conducted the hearing, which was attended by approximately twenty-five (25) residents and property owners, nine (9) of which addressed the committee. Ninety-seven (97) properties are being assessed so approximately 9.2 % of affected property owners spoke at the public hearing. Generally speaking, there was support for the proposed improvements outlined within the Engineer's Comprehensive Report. Several individuals asked about specific conditions of the street and sidewalk abutting their street frontage. Some asked questions about timing for completion and coordination with utility projects. One resident not affected by this year's program questioned the need for the city's assessment policy.

Based upon the results of the public hearing, the Public Works Committee of Council hereby recommends that the city proceed with the street resurfacing improvements as proposed and that the Board of Council authorize the first reading of the Ordinance acknowledging the city's intent to proceed.

Consideration of a "land-exchange" between City and Don & Lisa Gibson, 67 Mel Lawn Drive: Attached is a survey depicting a proposed land swap from property at 67 Mel Lawn (Gibson, owner) with property owned by the City of Fort Thomas. A recent survey of the Gibson property revealed that an outdoor/stand-alone barbeque grill was constructed with the original construction of the house in the late 1950's on the adjoining property owned by the City. The City owns an approximate 5 acre parcel tract that fronts at 2400 N. Ft. Thomas Ave. and this encroachment occurs at the very rear section of this parcel.

The proposal calls for a trade of approximately 795 square feet to/from each existing parcel. This exchange would include near equal size parcels and would eliminate the encroachment. The topography and proximity of the property involved is of little consequence or "value-added or detracted" for either parcel. The exchange would allow this owner to construct their intended fence to enclose what to date was the assumed property line. Typically for this type of request, the applicant is required to incur the cost of all survey, legal and filing fees to complete a lot division.

Reorganization of Administrative positions: Ron Dill's promotion to City Administrative Officer has left the previous position as Director of General Services/Assistant CAO vacant since his appointment in October 2015. Since that time, I have worked with Mayor Haas to evaluate the needs for our management team and have established a recommendation for fulfilling those needs operationally. I have attached a memo outlining the plan that we have established and have prepared an ordinance for amending the Personnel Pay and Classification Plan that would reflect these changes. Upon approval of this ordinance, appropriate personnel changes would be considered at future council meetings. Please contact me if you have any questions regarding this item.

Finance Committee Report on Disbursements: The Finance Committee presented its Report of Disbursements and recommended the payment of warrants numbered 301729 through 301860 for the period of **March 22 – April 18, 2016.** A motion was made by Mr. Bowman and seconded by Mr. Thompson to concur in the recommendation of the finance committee of council. Upon call of the roll, the following members voted “aye” – Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Thompson. Voting “no” none. The motion passed by unanimous vote.

Ordinances, Resolutions, and Orders

Ordinance O-05-2016: An ordinance regarding the city’s intent to proceed with the 2016 Street Resurfacing Program was presented to council for a first reading. This ordinance will be laid over to the next regular meeting of council for consideration.

Ordinance O-06-2016: An ordinance amending the Personnel Pay and Classification Plan was presented to council for a first reading. This ordinance will be laid over to the next regular meeting of council for consideration.

Municipal Order MO-03-2016: A municipal order re-appointing James Beineke to the Board of Adjustment. A motion was made by Mr. Thompson and seconded by Mr. Bowman to approve MO-03-2016. The motion passed by a unanimous vote.

Executive Order EO-02-2016: An executive order re-appointing Tim Michel as a member of the Planning Commission was presented to council with no action necessary.

Executive Order EO-03-2016: An executive order re-appointing Jerry Noran as a member of the Planning Commission was presented to council with no action necessary.

Executive Order EO-04-2016: An executive order appointing Larry Schultz as a member of the Planning Commission was presented to council with no action necessary.

Executive Order EO-05-2016: An executive order appointing Andrew Franzen to the position of Parks and Greenspace 1 was presented to council with no action necessary.

With no further action to come before council, the meeting was adjourned.

APPROVED:

Eric Haas, Mayor

ATTEST:

Melissa K. Kelly, City Clerk