

**MINUTES OF A MEETING  
OF THE BOARD OF COUNCIL OF THE  
CITY OF FORT THOMAS,  
CAMPBELL COUNTY, KENTUCKY, ON  
MONDAY, MARCH 19, 2018**

Mayor Eric Haas called the meeting of council to order at 7:00 p.m. on Monday, March 19, 2018 in the Council Chambers of the city building. City Clerk, Melissa Beckett called the roll and the following council members were present: David Cameron, Ken Bowman, Lisa Kelly, Jeff Bezold, Roger Peterman and John Slawter. Staff members in attendance included: City Administrative Officer Ron Dill, City Clerk Melissa Kelly, Assistant City Administrator/Finance Director Joe Ewald, City Attorney Jann Seidenfaden, Fire Chief Mark Bailey, and Police Chief Mike Daly.

Mayor Eric Haas led the Pledge of Allegiance to the flag.

**Minutes**

The minutes from the February 20, 2018 meeting were presented to council for consideration. A motion was made by Mr. Bowman and seconded by Ms. Kelly to approve the minutes as written. Upon call of the roll, the following members voted “aye”: Mr. Cameron, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Slawter. Voting “no” none. The motion passed by unanimous vote.

**Visitors and Communications**

Mr. Terrell Biedenharn of 22 Arno addressed council. Mr. Biedenharn noted that a week ago Duke Energy disconnected a street light that is behind his home on a paper street. He would like to see this light reconnected because it is very dark. Kevin Barbian indicated that the city had received complaints about the street light being too bright. They are looking at alternatives. Mr. Biedenharn also asked about the deer hunting. He asks that the city consider increasing the time that people can hunt.

**Renaissance 2017 Annual Report: Debbie Buckley:** Debbie Buckley presented her annual report to council. A motion was made by Mr. Bowman and seconded by Ms. Kelly to receive and file the Renaissance 2017 Annual Report. Upon call of the roll the following members voted “aye”: Mr. Cameron, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Slawter. Voting “no” none. The motion passed by unanimous vote.

**General Services/Recreation 2017 Annual Report:** Katie Spicer presented the Recreation Department’s portion of the annual report to council. Kevin Barbian presented the General Services portion of the annual report to council. A motion was made by Mr. Bowman and seconded by Ms. Kelly to receive and file the General Services/Recreation annual report. Upon call of the roll the following members voted “aye”: Mr. Cameron, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Slawter. Voting “no” none. The motion passed by unanimous vote.

**Reports of Officers**

**Fire Department Monthly Report for February: Chief Mark Bailey:** Chief Bailey presented his monthly report for February to council. A motion was made by Mr. Bowman and seconded

by Mr. Bezold to receive and file the fire department's monthly report. Upon call of the roll, the following members voted "aye": Mr. Cameron, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Slawter. Voting "no" none. The motion passed by unanimous vote.

**Police Department Monthly Report for February: Chief Mike Daly:** Chief Daly presented the monthly report for February to council. A motion was made by Mr. Bowman and seconded by Ms. Kelly to receive and file the police department's monthly report. Upon call of the roll, the following members voted "aye": Mr. Cameron, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Slawter. Voting "no" none. The motion passed by unanimous vote.

**City Administrator's Report: Ron Dill:**

**Burnet Ridge Stabilization Project:** Smith Construction is tentatively scheduled to initiate this project the week of March 26<sup>th</sup>.

**School Safety:** Staff has been in contact with the Fort Thomas Schools and the police department and are working closely together to take measures to improve school safety. This will be a measure that will be consistently evaluated.

**Donation of Fountain:** A former employee, Shelby Frazer has donated a new fountain for Inverness Park. The city appreciates his donation and will be installing a plaque at the location.

**Speeding Issues:** The police department has established a new Traffic Officer position within the department. The position will be held by Nick Hoffman. Some of the duties he will be performing within this position is running radar, drug interdiction, using the radar trailer and issuing citations. He will keep a log of the activity. Chief Daly introduced Officer Hoffman and complimented him on his work ethic. Nick Hoffman addressed council regarding the new position.

**New Business**

**Report from Law Labor License Committee:** The Law Labor & License Committee met on Monday March 5<sup>th</sup> to review proposed ordinances for registration of Vacant Structures and for establishment of a Code Enforcement Board. The "Vacant Structures" ordinance has been drafted for consideration of Council. The Code Enforcement Board ordinance is still being referenced against existing ordinances to determine any conflicts or required repeals prior to enactment. This item was referred to staff for further study.

**Consideration of Bids for Mess Hall/Armory Exterior Restoration:** Staff has worked with CT Consultants to prepare bid specifications for masonry repair/tuck-pointing, painting, gutter repair, and roof replacement (Mess Hall only). The city opened bids for this project on Thursday March 15, 2018 at 2:00 pm. We received five base bids ranging from \$432,700 to \$698,761. There were also alternate bids for repair or replacement of box gutters on the Armory building. This item became more significant as the project discovery progressed. See attached spreadsheet for details of all bid items.

Upon verification of bids & required submittals, CT Consultants (Brian Sabla) has made recommendation to accept the alternate number 1A "replace gutter linings" with the base bid. This would make the SSRG bid totaling \$508,699 as the low bid.

This project was a budgeted item at an estimated \$320,000 at the time of the 2017/18 budget adoption. The process of preparing actual bid specifications, determining actual quantities and including gutter replacement did raise the estimate of the project. There are sufficient reserves within the Tower Park Fund to cover additional expenditures and this fund was created specifically for the purpose of maintenance of Tower Park structures and amenities. The additional expenditures above the amount budgeted for FY 17-18 will be adjusted in the FY17-18 Amended Budget. A motion was made by Mr. Peterman and seconded by Ms. Kelly to approve the bid from SSRG in the amount of \$508,699. Upon call of the roll the following members voted “aye”: Mr. Cameron, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Slawter. Voting “no” none. The motion passed by unanimous vote.

**Consideration of Agreement with Highlands Athletic Boosters:** The Highland Athletic Boosters has agreed to provide \$30,000 in funding (\$10,000 per year for three years) for improvements to the Baseball Complex in Highland Park. These funds would be used, primarily, to purchase materials for the construction of batting cages, pressbox and a concessions building that were not able to be completed within the budget of the lease agreement with the school district. The City’s General Services Department laborers would construct the improvements. A motion was made by Mr. Bowman and seconded by Mr. Bezold to approve the agreement with the Highlands Athletic Boosters. Upon call of the roll the following members voted “aye”: Mr. Cameron, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Slawter. Voting “no” none. The motion passed by unanimous vote.

**Consideration of Second Amendment to Development Agreement with Bloomfield/Schon:** At the December 18, 2017 Council Meeting, an amendment to the original Development Agreement was approved to extend the closing deadline was extended to March 31, 2018. The developer has secured financing however, final details/closing cannot occur before the March 31<sup>st</sup> deadline. Further, staff has been working with the utility agencies and developer to finalize details for Stage II site plan submittal that is also necessary for closing. The Developer was in attendance with the documents for and extension on the closing date based on their current projections for completion of these two items. A motion was made by Mr. Peterman and seconded by Mr. Bezold to approve the amendment to the Development Agreement with Bloomfield/Schon. Upon call of the roll the following members voted “aye”: Mr. Cameron, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Slawter. Voting “no” none. The motion passed by unanimous vote.

### **Ordinances, Resolutions, and Orders**

**Ordinance No. O-03-2018:** Second Reading of an Ordinance establishing the city’s intent to proceed with the 2018 Street Resurfacing Program. The contents of the Ordinance comply with the recommendations from the Public Works Committee and City Engineer. The streets in this program are slated for full reconstruction and include: David Drive, Pentland Place, and Sabre Court. A motion was made by Mr. Bowman and seconded by Mr. Bezold to approve ordinance O-03-2018.

**Ordinance No. O-04-2018:** First Reading of an Ordinance requiring registration of certain vacant structures in the city. This ordinance will be laid over to the next regular meeting of council.

Chief Mike Daly announced that he will be retiring effective July 31, 2018. The mayor and council thanked him for his years of service and wished him all the best.

With no further business to come before council, the meeting was adjourned.

APPROVED:

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Eric Haas, Mayor

ATTEST:

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Melissa K. Beckett, City Clerk