

**MINUTES OF A MEETING
OF THE BOARD OF COUNCIL OF THE
CITY OF FORT THOMAS,
CAMPBELL COUNTY, KENTUCKY, ON
MONDAY, MARCH 16, 2015**

Mayor Eric Haas called the meeting of council to order at 7:00 p.m. on Monday, March 16, 2015 in the Council Chambers of the city building. City Clerk, Melissa Kelly, called the roll and the following Council members were present: John Muller, Ken Bowman, Lisa Kelly, Jeff Bezold, Roger Peterman, and Adam Meier. Staff members in attendance included: City Administrative Officer Don Martin, City Clerk Melissa Kelly, Finance Director Joe Ewald, Fire Chief Mark Bailey, Police Chief Mike Daly, and City Attorney Jann Seidenfaden.

Mayor Eric Haas led the Pledge of Allegiance to the flag.

Minutes

The minutes from the February 17, 2015 meeting were presented to council for consideration. A motion was made by Mr. Peterman and seconded by Mr. Bowman to approve the minutes as written. The motion passed by a unanimous vote.

Visitors and Communications

General Services Department Annual Report: Ron Dill presented the 2014 Annual Report to council. A motion was made by Mr. Bowman and seconded by Ms. Kelly to receive and file the annual report from the General Services Department. The motion passed by a unanimous vote.

Renaissance and Economic Development Annual Report: Debbie Buckley presented the 2014 Annual Report to council. A motion was made by Mr. Bowman and seconded by Mr. Bezold to receive and file the annual report from Renaissance and Economic Development. The motion passed by a unanimous vote.

Reports of Officers

Fire Department Monthly Report: Chief Mark Bailey: Chief Mark Bailey presented the monthly report for the fire department to council. A motion was made by Mr. Bowman and seconded by Mr. Meier to receive and file the monthly report from the fire department. Upon call of the roll, the following members voted "aye": Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Meier. Voting "no": none. The motion passed by a unanimous vote.

Police Department Monthly Report: Chief Mike Daly: Chief Mike Daly presented the monthly report for the police department to council. A motion was made by Mr. Bowman and seconded by Mr. Meier to receive and file the monthly report from the police department. Upon call of the roll, the following members voted "aye": Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Meier. Voting "no": none. The motion passed by a unanimous vote.

City Administrator's Report: Don Martin: Don Martin reported on the following:

V.A. Homes: City staff met with Marty Hellmann of CT Engineers and City Attorney Jann Seidenfaden to discuss and review the proposed RFQ document. The legal notice has been sent to the Community Recorder and will appear in the March 19 edition. A copy will also be provided to a list of potential developers which have

expressed interest previously. Staff will also work with the press in an effort to generate interest via an article in the Enquirer.

Salt Dome Savings: Each year the city enters into a contract for the purchase of road salt. This contract requires the city to purchase a minimum amount of salt, and then allows for additional salt to be purchased at the agreed-upon price. Because we have more storage this year provided by the salt dome, the city was able to purchase an additional 300 tons at the contracted price of \$78.82 per ton. Other cities are paying between \$100 and \$150 per ton. This purchase results in an additional savings of approximately \$14,000.

Union Negotiations: The city has met or discussed new contracts with the Police, Fire, and General Services Unions. The meetings were productive and the city is hoping to agreements from each union by the end of the year.

2014/2015 Fiscal Year Budget: Staff is working on a budget calendar for department heads. Once departmental budgets are submitted, they will be combined into a draft budget and presented to the Finance Committee of Council for review and then to the full council.

Report of Committees

Report of Public Utilities and Buildings Committee: The Public Utilities and Buildings Committee of Council met prior to the council meeting to discuss the gas and electric franchise fee ordinances. It was the consensus of the committee to direct staff confirm that implementing a larger flat fee for the franchise fee is permissible under the proposed contract language.

New Business

Consideration of 2013/2014 Fiscal Year Audit: The Finance Committee of Council reviewed the 2013/2014 fiscal year audit with staff and the city auditor, Jim Sparrow. After review and discussion, the Finance Committee of Council's recommendation is as follows:

We the undersigned members of the Finance Committee of Council hereby report that we have met with the city's independent auditor, Jim Sparrow of Rankin and Rankin, and the city staff to review the audit report for the fiscal year ending June 30, 2014. We are pleased to report that the auditor has issued an unqualified audit opinion, acknowledging the city's compliance with generally accepted accounting principals and practices.

The audit report for this year continues with reporting standards required for municipal governments by GASB (Governmental Accounting Standards Board) Statement No. 34. This reporting standard, among other things, requires governments to value, book and fully depreciate infrastructure assets and reflect this activity on their combined balance sheet and statement of net assets. The cost of new capital assets, and annual depreciation of existing assets, will continue to be recognized on the city's combined balance sheet.

The Committee would also like to compliment city staff for their annual review of internal controls to help ensure that revenues are received and expenditures are made in a efficient and controlled manner.

A copy of the complete audit report has been provided to all members of council. It is the recommendation of the Finance Committee that the Board of Council accept the audit report, as presented, for the July 1, 2013-June 30, 2014 fiscal year.

Signed: John Muller, Chairman, Roger Peterman, member, Lisa Kelly, member.

A motion was made by Mr. Bowman and seconded by Ms. Kelly to accept the recommendation from the Finance Committee. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Meier. Voting “no”: none. The motion passed by a unanimous vote.

Finance Committee Report on Disbursements: The Finance Committee presented its Report of Disbursements and recommended the payment of warrants numbered 69872 through 69994 for the period of **February 17 – March 16, 2015.** A motion was made by Mr. Bowman and seconded by Mr. Meier to concur in the recommendation of the finance committee of council. Upon call of the roll, the following members voted “aye” – Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Meier. Voting "no" - none. The motion passed by a unanimous vote.

With no further business to come before council, the meeting was adjourned.

APPROVED:

Eric Haas, Mayor

ATTEST:

Melissa K. Kelly, City Clerk