

**MINUTES OF A MEETING
OF THE BOARD OF COUNCIL OF THE
CITY OF FORT THOMAS,
CAMPBELL COUNTY, KENTUCKY, ON
TUESDAY, FEBRUARY 17, 2015**

Mayor Eric Haas called the meeting of council to order at 7:00 p.m. on Tuesday, February 17, 2015 in the Council Chambers of the city building. City Clerk, Melissa Kelly, called the roll and the following Council members were present: John Muller, Ken Bowman, Lisa Kelly, Jeff Bezold, Roger Peterman, and Adam Meier. Staff members in attendance included: City Administrative Officer Don Martin, City Clerk Melissa Kelly, Finance Director Joe Ewald, Fire Chief Mark Bailey, Police Chief Mike Daly, and City Attorney Jann Seidenfaden.

Mayor Eric Haas led the Pledge of Allegiance to the flag.

Minutes

The minutes from the February 2, 2015 meeting were presented to council for consideration. A motion was made by Mr. Bowman and seconded by Mr. Bezold to approve the minutes as written. The motion passed by a unanimous vote.

Visitors and Communications

Reports of Officers

Fire Department Monthly Report: Chief Mark Bailey: Chief Mark Bailey presented the monthly report for the fire department to council. A motion was made by Mr. Peterman and seconded by Ms. Kelly to receive and file the monthly report from the fire department. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Meier. Voting “no”: none. The motion passed by a unanimous vote.

Police Department Monthly Report: Chief Mike Daly: Chief Mike Daly presented the monthly report for the police department to council. A motion was made by Mr. Bowman and seconded by Mr. Meier to receive and file the monthly report from the police department. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Meier. Voting “no”: none. The motion passed by a unanimous vote.

City Administrator’s Report: Don Martin: Don Martin reported on the following:

FY 2014 Audit: The Fiscal Year 2014 Audit is almost complete and a report will be presented to the Finance Committee of Council for consideration and recommendation to the full council.

Snow Removal: Don Martin thanked the General Services Department on their snow removal efforts the past few days.

Website: Staff has been meeting with Aces Computers to make changes to the city’s website. There will be major changes to the Recreation Divisions portion of the website to allow for on-line scheduling of sports leagues, accepting online credit card payment for sports leagues, and to allow individuals to reserve the community center on-line as well. Aces indicated they will work on the changes and hope to have a final project complete within 30 days.

New Business

V.A. Homes Report: Don Martin reported on the proposed next steps to advance the V.A. Homes Project. After speaking with several developers which have the size and experience to complete this project, staff is seeking approval to conduct a Request for Qualifications process. The city would then select a “preferred developer” to work with over the course of 12 to 18 months to put the project together. Mr. Meier would like the city to look into tax credits and wait to see the outcome of House Bill 118 before moving forward. Mr. Peterman does not want to see anymore staff time put into this and feels its best to move on with the RFQ. A motion was made by Mr. Peterman and seconded by Mr. Bezold to move forward with the RFQ process. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, and Mr. Peterman. Voting “no”: Mr. Meier. The motion passed by a vote of 5-1.

2015 Street Program Recommendations: The Public Works Committee of Council met prior to the council meeting to discuss the 2015 Street Resurfacing Program. Their recommendation is as follows:

We the undersigned members of the Public Works Committee of Council hereby report that we have met with city staff on Tuesday, February 17, 2015 to review and develop the city’s 2015 Capital Improvement Program. While there were many streets considered for improvement, limited available resources restricted the number of streets that could be included in this year’s recommended program.

The recommended 2015 street improvement program includes the following streets:

1. Arlington Place
2. Burnet Ridge from Lester Lane to its terminus
3. E. Southgate Avenue
4. N. Fort Thomas Avenue from Bellaire to Covert Run
5. Churchill Drive

North Fort Thomas Avenue resurfacing would be subject to a special assessment to abutting property owners on a 60%-city / 40%-property owner cost-sharing basis. North Fort Thomas Avenue will be receiving an upgrade to the City’s typical resurfacing program, with the installation of Fibermat, which is a flexible asphaltic emulsion, chopped fiberglass and quality aggregate, to aid in reducing reflective cracking through the asphalt surface, as well as provide increased structural strength. The additional cost for the upgrade to the Fibermat material will be paid at 100% by the City.

Churchill Drive will be reconstructed with concrete rather than resurfaced and will be subject to a special assessment to abutting property owners on a 60%-city / 40%-property owner cost-sharing basis. This assessment will be based on the cost of an asphalt overlay as has been the city’s policy on other streets which are rebuilt rather than resurfaced. The storm water collection system will be reconstructed to reduce the potential for future degradation of the road. Newport has agreed to participate by paying for their portion of the engineering and construction. Newport’s cost is currently estimated at \$60,000 for construction and \$4,400 for engineering.

The remaining streets would be subject to a special assessment to abutting property owners on a 50%-city, 50%-property owner cost-sharing basis. Revenue from special assessments to abutting property owners is estimated to generate \$168,550.

The Capital Program will include the replacement of deteriorated sidewalks, curbs and driveway aprons along portions of the recommended streets at an estimated cost of \$50,000.

The Capital Program also includes improvements to the Amphitheater access drive in Tower Park. The access drive is proposed to be paved with a combination of asphalt and concrete, the “corner” to be widened, and

slippage areas to be repaired. This will allow for larger vehicles to more easily make deliveries of band equipment to the amphitheater. The cost of these improvements is estimated at \$38,000.

The Capital Program also provides funding for construction of the final phase of the salt dome along Army Reserve Road. This includes pavement, fencing and an electronic gate. The estimated cost is \$22,000.

Lastly, the Capital Program Budget also reserves adequate contingency funds for emergency repairs to other city-owned infrastructure and miscellaneous expenses.

The total estimated cost for the 2015 Capital Improvement Program and related fund activity is \$872,000 apportioned as follows:

- Roadway Improvements \$707,000
- Sidewalks \$ 50,000
- Amphitheater Drive \$ 38,000
- Salt Dome \$ 22,000
- Contingency / Miscellaneous \$ 30,000
- Engineering – Churchill Drive \$ 25,000

The Public Works Committee of Council recommends that the Board of Council adopt and approve this committee report and direct staff to proceed with additional planning and preparation for the 2015 Capital Improvement Program.

A motion was made by Mr. Peterman and seconded by Mr. Meier to accept the recommendation from the Public Works Committee of Council regarding the 2015 Street Resurfacing Program. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Meier. Voting “no”: none. The motion passed by a unanimous vote.

Finance Committee Report on Disbursements: The Finance Committee presented its Report of Disbursements and recommended the payment of warrants numbered 69810 through 69871 for the period of **February 3 - 17, 2015.** A motion was made by Mr. Bowman and seconded by Mr. Meier to concur in the recommendation of the finance committee of council. Upon call of the roll, the following members voted “aye” – Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Meier. Voting "no" - none. The motion passed by a unanimous vote.

Ordinances, Resolutions, and Orders

Ordinance O-04-2015: An ordinance establishing the times of council meetings was presented to council for consideration. A motion was made by Mr. Peterman and seconded by Mr. Bowman approve Ordinance O-04-2015. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman, and Mr. Meier. Voting “no”: none. The motion passed by a unanimous vote.

Resolution R-01-2015: A resolution requesting that the Kentucky Economic Development Finance Authority adopt a resolution providing for the issuance of revenue bonds for improvements to Carmel Manor was presented to council for consideration. A motion was made by Mr. Meier and seconded by Ms. Kelly to approve Resolution R-01-2015. Upon call of the roll, the following members voted “aye”: Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Meier. Voting “no”: none. Mr. Muller recused himself from the vote because of a potential conflict of interest. The motion passed by a unanimous vote.

Resolution R-02-2015: A resolution authorizing the transfer of city property at the end of Riverside Parkway was presented to council for consideration. A motion was made by Mr. Peterman and seconded by Ms. Kelly to

approve Resolution R-02-2015. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Bezold, Mr. Peterman and Mr. Meier. Voting “no”: None. The motion passed by a unanimous vote.

APPROVED:

Eric Haas, Mayor

ATTEST:

Melissa K. Kelly, City Clerk