

**MINUTES OF A MEETING  
OF THE BOARD OF COUNCIL OF THE  
CITY OF FORT THOMAS,  
CAMPBELL COUNTY, KENTUCKY, ON  
MONDAY, NOVEMBER 16, 2015**

Mayor Eric Haas called the meeting of council to order at 7:00 p.m. on Monday, November 16, 2015 in the Council Chambers of the city building. City Clerk, Melissa Kelly, called the roll and the following council members were present: John Muller, Ken Bowman, Lisa Kelly, Roger Peterman, and Adam Meier. Absent: Jeff Bezold. Staff members in attendance included: City Administrative Officer Ron Dill, City Clerk Melissa Kelly, Finance Director Joe Ewald, Fire Lieutenant Steve Lumppp, Police Lieutenant Casey Kilgore, and City Attorney Jann Seidenfaden.

Mayor Eric Haas led the Pledge of Allegiance to the flag.

**Minutes**

The minutes from the October 19, 2015 meeting were presented to council for consideration. A motion was made by Mr. Bowman and seconded by Ms. Kelly to approve the minutes as written. Upon call of the roll, the following members voted "aye": Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman, and Mr. Meier. Voting "no" none. The motion passed by unanimous vote.

**Visitors and Communications**

Amanda Bricking of 14 Trinity Place addressed council. Mrs. Bricking was asking for the results of the speed survey the police performed on Trinity. Lt. Casey Kilgore reviewed the survey and indicated that further action would not be warranted because only 5 cars were over the limit in an 8 day period. Ken Bowman questioned the 25 mph speed limits on the small streets and indicated this is too fast. The police will be more present on Trinity before and after school to try to discourage people from using it as a shortcut.

Mary Ann Jenkins of 60 Madonna addressed council. She stated that the deer seem to be getting worse in Fort Thomas and are ruining her landscaping and other property. She asked that the city look into adding more time to the current hunting program or look into making a hunter take a doe before they can take a buck. The city will research these suggestions.

**Reports of Officers**

**Fire Department Monthly Report: Lt. Steve Lumppp:** Lt. Lumppp presented the monthly report to council. A motion was made by Mr. Bowman and seconded by Mr. Meier to receive and file the Fire Department's monthly report. Upon call of the roll, the following members voted "aye": Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman and Mr. Meier. Voting "no": none. The motion passed by a unanimous vote.

**Police Department Monthly Report: Lt. Casey Kilgore:** Lt. Kilgore presented the monthly report to council. A motion was made by Mr. Bowman and seconded by Mr. Meier to receive and file the monthly report from the Police Department. Upon call of the roll, the following members voted "aye": Mr.

Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman and Mr. Meier. Voting “no”: none. The motion passed by a unanimous vote.

**City Administrator’s Report: Ron Dill:** Ron Dill reported on the following:

**2015 Capital Improvement Program:** The resurfacing portion of the program is completed. The Public Works Committee will have their street inspection on Thursday, November 19<sup>th</sup> to ensure they comply with our standards. Once complete, bills will be mailed out in early 2016.

**V.A. Homes:** The city met with the developer and consultants regarding the abatement procedure on the homes in Alexander Circle. After discussion, they now have an option to offer to the V.A. After speaking to representatives from the V.A, they seemed receptive to those concepts. There will be another phone conference tomorrow with the developer.

**Highland Park Trail:** Rick Rafferty of Highlands High School brought students to Highland Park on Saturday to put gravel on the trail and haul out honeysuckle. The city appreciates all the help from the students working in the park.

**NKWD Tower Replacement:** The project for replacement of the water tower situated behind the City Building has commenced. They have placed a temporary cell tower that will allow their “collocation” partners service during construction. The project is delayed at this point with regard to tower demolition and reconstruction as they wait through a “comment period” required by the FAA. It appears that a contract will be let and construction on the tower itself will begin sometime in January. This project will obviously be visually impactful and also temporarily effect our parking situation behind the city building.

### **Old Business**

**Targeted Tax Incentives, Report from the Law, Labor, and License Committee:** Adam Meier reported that the Law, Labor, and License committee met prior to the council meeting to discuss the targeted tax incentive plan for the city. This will be discussed further at a future meeting of the Law, Labor, and License Committee.

### **New Business**

**Consideration of NKY Regional Hazard Mitigation Plan:** The NKADD coordinates a regional mitigation plan through FEMA that includes all jurisdictions within their district. This plan was developed in 2007 and subsequently updated in 2012. It is currently being reviewed and scheduled for adoption again in 2017. The NKADD is requesting council adopt a resolution that is a memorandum of agreement acknowledging the city’s intent to participate in the update and eventual adoption of this plan. A motion was made by Mr. Peterman and seconded by Mr. Bowman to adopt the memorandum of agreement for the NKY Regional Hazard Mitigation Plan. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman and Mr. Meier. Voting “no”: none. The motion passed by a unanimous vote.

**Consideration of Window Replacement Bids for City Building:** This is a budget item for this year and is consistent with our procurement policy. It was recently advertised for closed bids. We received two bids for the project. NuVue Superior Products submitted a bid for \$24,445.00 and McAndrews Windows and Glass submitted a bid for \$48,240.00. The bid specifications required

a bid bond and one bid was disqualified having been submitted without required bond. The lack of qualified bids and the range of the two that were submitted indicate that there is an additional market of potential bidders that would benefit this project. A motion was made by Mr. Bowman and seconded by Ms. Kelly to reject both bids and revise and reopen the bid process. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman and Mr. Meier. Voting “no”: none. The motion passed by a unanimous vote.

**Finance Committee Report on Disbursements:** The Finance Committee presented its Report of Disbursements and recommended the payment of warrants numbered 301037 through 301179 for the period of **October 20 – November 16, 2015.** A motion was made by Mr. Bowman and seconded by Mr. Meier to concur in the recommendation of the finance committee of council. Upon call of the roll, the following members voted “aye” – Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman and Mr. Meier. Voting “no” none. The motion passed by unanimous vote.

### **Ordinances, Resolutions, and Orders**

**Ordinance O-19-2015:** An ordinance establishing the annual salary for the position of City Administrative Officer was presented to council for consideration. A motion was made by Mr. Peterman and seconded by Mr. Bowman to approve Ordinance O-19-2015. Upon call of the roll, the following members voted “aye” – Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman and Mr. Meier. Voting “no” none. The motion passed by unanimous vote.

**Resolution R-06-2015:** A resolution establishing a Memorandum of Agreement between the city and the NKADD regarding the NKY Hazard Mitigation Plan was presented to council. A motion was made by Mr. Peterman and seconded by Ms. Kelly to approve resolution R-06-2015. Upon call of the roll, the following members voted “aye” – Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman and Mr. Meier. Voting “no” none. The motion passed by unanimous vote.

**Executive Order EO-15-2015:** An executive order appointing Douglas DeJaco as a Parks and Greenspace worker was presented to council with no action necessary.

With no further business to come before council, the meeting was adjourned.

APPROVED:

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Eric Haas, Mayor

ATTEST:

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Melissa K. Kelly, City Clerk