

**MINUTES OF A MEETING  
OF THE BOARD OF COUNCIL OF THE  
CITY OF FORT THOMAS,  
CAMPBELL COUNTY, KENTUCKY, ON  
TUESDAY, JANUARY 19, 2016**

City Administrator, Ron Dill called the meeting of council to order at 7:00 p.m. on Tuesday, January 19, 2016 in the Council Chambers of the city building. City Clerk, Melissa Kelly, called the roll and the following Council members were present: John Muller, Ken Bowman, Lisa Kelly, Roger Peterman, and Chuck Thompson. Absent: Mayor Eric Haas and Councilmember Jeff Bezold. Staff members in attendance included: City Administrative Officer Ron Dill, City Clerk Melissa Kelly, Finance Director Joe Ewald, Fire Chief Mark Bailey, Police Chief Mike Daly, and City Attorney Jann Seidenfaden.

**Appoint a Mayor Pro-Tem:** Due to the absence of Mayor Eric Haas, a Mayor Pro-Tem was appointed. A motion was made by Mr. Bowman and seconded by Ms. Kelly to appoint Roger Peterman as the Mayor Pro-Tem for the meeting. The motion passed by a unanimous vote.

Mayor Pro-Tem Roger Peterman led the Pledge of Allegiance to the flag.

Councilmembers welcomed Chuck Thompson to city council. Mr. Thompson will fill the vacant seat previously held by Adam Meier.

**Minutes**

The minutes from the December 21, 2015 meeting were presented to council for consideration. A motion was made by Mr. Bowman and seconded by Mr. Muller to approve the minutes as written. Upon call of the roll, the following members voted "aye": Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman and Mr. Thompson. Voting "no" none. The motion passed by unanimous vote.

**Visitors and Communications**

Mr. Dan Fehler of 71 Bluegrass Avenue, Fort Thomas, KY addressed council. Mr. Fehler was in attendance to question the street assessment for St. Paul United Church of Christ on Churchill Drive. Mr. Fehler stated that the church was third party in the agreement to construct Churchill Drive and was not copied on all formal documents created and signed. In a letter from former City Administrator Jeff Earlywine, there were seventeen points and one of them was that all future repairs to connector road, curbs and storm sewers are to be at the City's expense with no assessments. City records show no agreement to this "non-assessment". Ron Dill indicated that without a written document showing this, the city cannot grant a waiver of the assessment. Mr. Bowman made a motion to ask staff to do more research on this topic and report back to council in February. It was seconded by Ms. Kelly. Upon call of the roll, the following members voted "aye": Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman, and Mr. Thompson. Voting "no": none. The motion passed by a unanimous vote.

Mr. Jonathan Lang of 374 Waterworks Road addressed council. Mr. Lang noted that there is a large amount of storm water runoff on Waterworks Road which is causing erosion on the hillside. He believes that Sanitation is aware of this problem. He also asked if the city would consider putting sidewalks in for the safety of the children that walk to school. The traffic has increased dramatically since Newport Pavilion was constructed. He noted that there are benefits to having sidewalks in a community, including increased sales and property values. Ron Dill indicated that the city is aware of the drainage problem

with Waterworks Road and the slippage area will be addressed with the Public Works Committee of Council. He also explained that when an area does not have sidewalks, it is not the city's policy to install them unless grant money can be obtained for the project.

### **Reports of Officers**

**Fire Department Monthly Report: Chief Mark Bailey:** Chief Bailey presented the monthly report for the Fire Department to council. A motion was made by Mr. Bowman and seconded by Ms. Kelly to receive and file the Fire Department's monthly report. Upon call of the roll, the following members voted "aye": Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman, and Mr. Thompson. Voting "no": none. The motion passed by a unanimous vote.

**Police Department Monthly Report: Chief Mike Daly:** Chief Daly presented the monthly report for the Police Department to council. A motion was made by Mr. Bowman and seconded by Mr. Thompson to receive and file the monthly report from the Police Department. Upon call of the roll, the following members voted "aye": Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman, and Mr. Thompson. Voting "no": none. The motion passed by a unanimous vote.

**City Administrator's Report: Ron Dill:** Ron Dill reported on the following:

**Annual Audit:** The City's auditor, Jim Sparrow is near completion of the annual audit of the City's finances for the 2014/2015 fiscal year. It is anticipated that the Finance Committee will meet to review the final audit in late February or early March.

**2016 Street Resurfacing Program:** Staff is currently preparing a report for consideration by the Public Works Committee for development of the 2016 street resurfacing program. Staff has completed field observation and analysis, review of Municipal Road Aid funding to develop a budget, and prepared engineering cost estimates to determine the scope of the program. It is anticipated that the Committee will meet in the next few weeks to formulate a recommendation to the Board of Council.

**Animal Control Annual Report:** The city is a member of the Northern Kentucky Animal Control Board. Member cities include Fort Thomas, Bellevue, Dayton, Cold Spring, Silver Grove, Southgate, Melbourne, Woodlawn, and Highland Heights. The animal control officer is Terri Baker. Fort Thomas generally manages the day to day operations on behalf of the other member cities. Each month an invoice is mailed to the member cities that pay based on a pre-determined percentage of hours worked. Special overtime for "emergency call-outs" is billed directly to each city member. Generally, Terri only addresses dogs and cats, but will remove sick or injured wildlife. She does not address nuisance wildlife. For calendar year 2015, Terri reported the following activity in Fort Thomas: 39 dogs, 8 cats, 13 raccoons, 1 bird, 1 snake, 5 deer, 1 skunk, and 1 snapping turtle.

**V.A. Homes Update:** City staff is working on the final documents regarding the remediation of the lead paint and asbestos in the homes on Alexander Circle. The city met with the developer last week and the process is moving forward.

**Finance Committee Report on Disbursements:** The Finance Committee presented its Report of Disbursements and recommended the payment of warrants numbered 301337 through 301440 for the

period of **December 22 – January 19, 2016.** A motion was made by Mr. Bowman and seconded by Ms. Kelly to concur in the recommendation of the finance committee of council. Upon call of the roll, the following members voted “aye” – Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman, and Mr. Thompson. Voting “no”: none. The motion passed by unanimous vote.

### **Ordinances, Resolutions, and Orders**

**Ordinance O-01-2016:** An ordinance adopting a supplement to the code of ordinances was presented to council for a first reading. This ordinance will be laid over to the next regular meeting of council for consideration.

**Ordinance O-02-2016:** An ordinance amending the city council meeting dates and times was presented to council for a first reading. This ordinance will be laid over to the next regular meeting of council for consideration.

**Ordinance O-03-2016:** An ordinance apportioning the assessments for the 2015 Street Resurfacing Program was presented to council for a first reading. This ordinance will be laid over to the next regular meeting of council for consideration.

**Municipal Order MO-01-2016:** A municipal order appointing Roger Peterman to the OKI Board of Directors for 2016 was presented to council. A motion was made by Mr. Bowman and seconded by Ms. Kelly to approve MO-01-2016. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman, and Mr. Thompson. Voting “no”: none. The motion passed by a unanimous vote.

**Municipal Order MO-02-2016:** A municipal order re-appointing Barb Manyet to the Tree Commission was presented to council. A motion was made by Mr. Bowman and seconded by Ms. Kelly to approve MO-02-2016. Upon call of the roll, the following members voted “aye”: Mr. Muller, Mr. Bowman, Ms. Kelly, Mr. Peterman and Mr. Thompson. Voting “no”: none. The motion passed by a unanimous vote.

**Executive Order EO-01-2016:** An executive order appointing Hans Tinkler to the Planning Commission was presented to council with no action necessary.

With no further business to come before council, the meeting was adjourned.

APPROVED:

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Roger Peterman, Mayor Pro-Tem

ATTEST:

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Melissa K. Kelly, City Clerk